

TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE
Meeting Agenda

Petersburg Multi-Modal Station
100 West Washington Street
Petersburg, Virginia
September 12, 2024
4:30 PM

Meeting Type: ☐ **Annual**
X Regular
☐ **Special (Called)**

Microsoft Teams Link:

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Meeting ID: 256 866 613 422

Passcode: qV3iWm

Voting and Non-Voting Members Invited:

Chesterfield County	Kevin Carroll (Vice Chair)
City of Colonial Heights	John Wood
Dinwiddie County	William Chavis
City of Hopewell	Janice Denton
City of Petersburg	Samuel Parham
Prince George County	T.J. Webb (Chair)
For the Secretary of Transportation	Dale Totten, PE
Petersburg Area Transit	Darius Mason
Crater Planning District Commission	Jay Ellington

1. Call to Order/Certification of Quorum

2. Welcome

3. Chair's Report

4. Public Comment Period

ADMINISTRATIVE ITEMS:

- 5. Approval of Agenda **Approval**
- 6. Approval of minutes from the August 8, 2024 mtg. – Att. 1 **Approval**

ACTION ITEMS:

- 7. TCAMPO Public Participation Plan and Crater PDC (with TCAMPO) Title VI Nondiscrimination Plan – *Attachment 2* **Approval by Resolutions**

The current 2015 Public Participation Plan and Title VI Nondiscrimination Plan is [here](#).

Since Fall 2023, MPO staff has been working with FTA, FHWA, VDOT, and DRPT staff to receive comments regarding the current Plans and to get advice and updated regulations for the Updates.

The Draft Public Participation Plan and the Draft Crater PDC Title VI Nondiscrimination Plan were put out for a 45-day public review (ending August 1). We received no public comments.

After the August 2, 2024 TAC meeting, MPO staff realized that in mid-July VDOT had sent comments regarding both documents. The VDOT comments have been reviewed by MPO staff and revisions have been made to both Draft documents. All revisions are highlighted in **yellow** in the Revised Drafts. **Attachment 2** includes the resolutions for adoption.

TAC recommends Policy Committee approval.

[Revised Draft Public Participation Plan](#)

[Revised Crater PDC \(with TCAMPO\) Title VI Plan](#)

Action requested: *Policy Committee approval of the TCAMPO Public Participation Plan and the CPDC (with TCAMPO) Title VI Nondiscrimination Plan each by resolution.*

8. *Plan2050* Schedule – Attachment 3

Approval

The MPO plans to kick off the Long-Range Transportation Plan, *Plan2050*. This schedule (**Attachment 3**) shows the tasks and involvement by the public and TAC/*Plan2050* Committee during the process of the plan. The anticipated completion of *Plan2050* is spring of 2026. This schedule will act as guidance for the Plan.

TAC recommends Policy Committee approval.

Action: *Policy Committee approval of the future schedule of the Long-Range Transportation Plan.*

9. FY26-31 STBG/CMAQ/CRP Project Application Process

Approval

At this point, assuming the CTB selects the Rives Road Project for funding for SMART SCALE Round 6, approximately \$4 million of STBG, \$1.5 million of CMAQ, and approximately \$400,000 of CRP appear to be available (FY31) for new and existing projects.

MPO staff proposes that the FY26-31 SYIP STBG, CMAQ, and CRP applications begin with an October call for projects, with the Draft Allocations in March and the Final Allocations in April. The TCAMPO approved project selection process with scoring system for these programs will continue (with updated data for scoring). Should the CTB not select the Rives Road Project, those leveraging funds will be added back to the STBG and CMAQ available funding.

TAC concurs with the MPO staff proposal above and requests the Policy Committee approve the proposal.

Action: *Policy Committee approval regarding the FY26-31 STBG/CMAQ/CRP Process.*

10. Letter of Support for Reconnecting Communities – Att. 4

Approval

Prince George County (with assistance from FOLAR and Crater PDC staff) is submitting a Reconnecting Communities Planning Grant to plan for

connecting the City of Hopewell (from existing bike lanes on River Rd. at Atwater Park) via the Appomattox River Trail to Appomattox River Regional Park, Petersburg National Battlefield and Fort Gregg-Adams and has asked for a letter of support from the TCAMPO (**Attachment 4**).

TAC recommends Policy Committee approval.

***Action:** Policy Committee approval of a letter of support for Prince George County's application toward the Reconnecting Communities Grant.*

INFORMATION ITEMS:

11. DRPT Report **Information**

12. VDOT Report **Information**

13. Upcoming **Information**

October 10:

- *Plan2050* Kickoff
- Call For FY26-31 SYIP STBG/CMAQ/CRP Projects

14. Other Business

15. Next meeting

Thursday, October 10, 10:00 a.m. at the PAT Multimodal Station.

16. Adjournment

ACRONYMS FOR THE September 12, 2024 Policy Committee MEETING

STBG (formerly RSTP) – Surface Transportation Block Grant, federal program for Census urban areas (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

CMAQ – Congestion Mitigation and Air Quality program, federal program allocated by population for areas currently or formerly air quality non-attainment (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

CRP – Carbon Reduction Program – a new federal funding program allocated by population, similar to CMAQ (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

OIPI – State Office of Intermodal Planning and Investment (is housed in the Secretary of Transportation’s Office) – manages “Pipeline” studies, SMART SCALE, VTrans, and Performance measures and targets for Virginia.

CTB – Commonwealth transportation Board, appointed by the Governor, determines Virginia’s transportation funding, policy, and programs.

SMART SCALE – CTB’s data-driven project funding and prioritization system, applications are made every 2 years.

VTrans – Virginia’s Transportation Plan, adopted every 4 years.

UPWP – Unified Planning Work Program, the planning tasks and budgets over the State Fiscal Year. Before preparation of the UPWP document, MPO staff develops an Accomplishments and Priorities List for public review then MPO approval.

Title VI Plan – A Title VI Plan (last adopted by the TCAMPO in 2015) is developed to ensure the Crater PDC and Tri-Cities Area MPO is in compliance with nondiscrimination requirements as outlined in Title 23 CFR and 49 CFR and related laws and to provide specific information on how to file a nondiscrimination complaint. It also provides an overview of Environmental Justice Assessment and Limited English Proficiency (LEP) concepts, definitions of Title VI concepts and associated nondiscrimination acts, and how Title VI and LEP requirements are addressed in the metropolitan transportation planning process.

Public Participation Plan – a Public Participation Plan (PPP) notes how an MPO will work to engage the public in its plans and programs, including with underrepresented groups. A PPP also gives the time frames for public comments for various MPO documents and actions (ex: UPWP, MTIP, and MTP). The last PPP was adopted by the TCAMPO in 2015.

ATTACHMENT 1

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE
DRAFT Meeting Minutes**

Virtual Meeting

August 8, 2024

4:30 PM

Meeting Type: ☐ Annual

X Regular

☐ Special (Called)

Microsoft Teams Link:

Voting and Non-Voting Members Present:

Chesterfield County	Kevin Carroll (Vice Chair)
Dinwiddie County	William Chavis
City of Hopewell	Janice Denton
City of Petersburg	Samuel Parham
Prince George County	T.J. Webb (Chair)
For the Secretary of Transportation	Mark Riblett (Alt.)
Petersburg Area Transit	Darius Mason
Crater Planning District Commission	Jay Ellington

Voting and Non-Voting Members Absent:

City of Colonial Heights	John Wood
FHWA	Steven Minor (non-voting)
FTA	Chelsea Beytas (non-voting)

Staff & Guests Present:

Crater Planning District Commission	Ron Svejkovsky, MPO Secretary
Crater Planning District Commission	Andrew Franzyshe
Crater Planning District Commission	Landon Bridges
VDOT	Nicole Mueller
DRPT	Wood Hudson
PlanRVA	Ken Lantz
Chesterfield County	Barb Smith
FOLAR	Wendy Austin

1. Call to Order/Certification of Quorum

The meeting was called to order at 4:30 p.m. by Chair Webb. A quorum was present.

2. Welcome

Chair Webb welcomed members and guests to this virtual meeting, as there was a State of Emergency for Virginia called by Governor Youngkin for Tropical Storm Debby.

3. Chair's Report

There was nothing to report.

4. Public Comment Period

There were no public comments.

ADMINISTRATIVE ITEMS:

1. Approval of Agenda

Approved

Mr. Svejkovsky noted that VDOT's Civil Rights Office had sent comments to TCAMPO staff on July 17, which MPO staff did not realize until after the 8/2 TAC meeting. He asked that the Public Participation Plan and Title VI Plan be tabled and be acted upon at the September 12, 2024 meeting.

Mr. Carroll asked what VDOT comments were given which would require postponing the action; Mr. Svejkovsky replied that the main VDOT comment was asking the PDC and MPO have separate Title VI Plans, which is not consistent with other Title VI Plans adopted in Virginia the past few years (examples are in Roanoke, Charlottesville, Lynchburg, and Fredericksburg, where each has one PDC-wide Title VI Plan which also covers the associated MPO).

Ms. Denton moved, and Mr. Chavis seconded the motion to approve the agenda with these two items tabled and be acted upon at the September 12, 2024 meeting. The motion was approved unanimously.

2. Approval of minutes from the June 13, 2024 mtg. – Att. 1

Approved

Mr. Carroll moved, and Mayor Parham seconded the motion to approve the minutes of the June 13, 2024 meeting. The motion was approved unanimously.

ACTION ITEMS:

3. SMART SCALE Round 6 Applications Support – Att 2 **Approved by Resolution**

Mr. Svejkovsky noted that Attachment 2 includes the resolution listing the applications which were submitted as full applications (full applications are due August 1):

Mr. Svejkovsky added that under SMART SCALE, applications not included or consistent with the MPO's CLRP must have a resolution of support from the MPO it is located in. TCAMPO customarily adopts a resolution of support for all locality/transit agency member SMART SCALE applications.

Mr. Svejkovsky noted that TAC recommends approval.

Ms. Denton moved, and Mr. Chavis seconded the motion that the Policy Committee support the locality TCAMPO SMART SCALE Round 6 applications by resolution. The motion was approved unanimously.

4. FY25-30 STBG Transfer for UPC 101039 – Att. 3 **Approved by Resolution**

Mr. Svejkovsky noted that the City of Petersburg informed us that this project (UPC 101039, S. Crater Road Area Signal Coordination), funded currently with CMAQ, is short of funding.

Mr. Svejkovsky added that VDOT has drafted a set of transfers that would shift STBG funding from two projects (UPC 109230, Route 670 Duncan Road Curve; and UPC 109265, Ashland St. Improvements Phase 1) while keeping them fully funded and on schedule to this project, making it fully funded. (Attachment 3). MPO staff, the affected locality staff, and TAC support this transfer.

Mr. Ellington moved, and Ms. Denton seconded the motion that the Policy Committee approval of the STBG funds transfers by resolution. The motion was approved unanimously.

5. MTIP Amendment for Grouping – Attachment 4 **Approved by Resolution**

Mr. Svejkovsky noted that VDOT informs us there is additional funding in FFY24 in this MTIP Grouping (Maintenance: Traffic and Safety Operations) and therefore an MTIP Amendment is required (Attachment 4).

Mr. Svejkovsky added that TAC recommends approval.

Ms. Denton moved, and Mr. Carroll seconded the motion that the Policy Committee approval of the MTIP Amendment by resolution. The motion was approved unanimously.

6. MTIP Amendment for FY25 PAT Transit Grant – Att. 5 Approved by Resolution

Mr. Svejkovsky noted that PAT is revising its FY25 Transit Grant applications and therefore an MTIP Amendment is required (Attachment 5).

Mr. Svejkovsky added that TAC recommends approval.

Ms. Denton moved, and Mr. Mason seconded the motion that the Policy Committee approval of the MTIP Amendment by resolution. The motion was approved unanimously.

7. Federal Functional Classification Update – Att. 6 Approved by Resolution

Mr. Svejkovsky noted that as is done after each census and urbanized area/smoothed urban area boundary update, the federal functional classification of the roadways needs to be updated. In late April, VDOT sent proposed functional classification update maps to MPO staff, and we have reviewed and submitted proposed error corrections.

Mr. Svejkovsky added that in June, MPO staff asked the localities to review the proposed federal functional classifications, looking primarily for errors and for major changes in the function of the roads. We asked that localities complete their reviews by July 1, so we can give VDOT a chance to review the proposed changes and make the changes before the August round of TAC/Policy Committee meetings. There were no locality comments.

Mr. Svejkovsky added that [Here](#) is the link to the Final map file sent to the MPO staff. Attachment 6 is the Draft resolution.

Mr. Svejkovsky noted that TAC recommends approval.

Ms. Denton moved, and Mr. Chavis seconded the motion that the Policy Committee approval of the Final Federal Functional Classification by resolution. The motion was approved unanimously.

~~8. TCAMPO Public Participation Plan and DRAFT Crater PDC (with TCAMPO) Title VI Nondiscrimination Plan – Attachment 7 & 8~~ Tabled to the September 12 meeting

INFORMATION ITEMS:

9. DRPT Report

Information

Mr. Hudson gave the DRPT monthly report (attached to the minutes).

10. VDOT Report

Information

Mr. Riblett gave the VDOT monthly report (attached to the minutes).

11. Upcoming

Information

Mr. Svejkovsky noted that for the September 12, 2024:

- Formal Kick Off of *Plan2050*
- FY26-31 STBG/CMAQ Project Application Process
- Public Participation Plan and Title VI Plan approval

12. Other Business

There was no other business.

13. Next meeting

Mr. Svejkovsky noted that the next meeting will be held Thursday, September 12, 4:30 p.m. at the PAT Multimodal Station

14. Adjournment

Mr. Chavis moved, and Mr. Carroll seconded the motion to adjourn. The motion was approved unanimously, and the meeting was adjourned at 4:48 p.m.

ACRONYMS FOR THE AUGUST 8, 2024 POLICY COMMITTEE MEETING

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DRPT Agency Update – August 2024

SMART SCALE Round 6 Update

The deadline for SMART SCALE applications was on August 1st. Application screening and scoring will take place between August and December with preliminary results being presented to the CTB early next year.

Missed the deadline or have a future transit project? SMART SCALE Round 7 open in 2026! Contact Paige Lazar, DRPT's SMART SCALE contact, at Paige.Lazar@drpt.virginia.gov for technical support on developing future transit project applications.

Railroad Crossing Elimination Program NOFO

The FRA has announced a notice of funding opportunity (NOFO) for the next round of railroad crossing elimination program. Applications are due by **September 23rd** to FRA. DRPT is available for technical assistance for interested applicants and can contact their DRPT planner for more information. More details on the NOFO can be found [\[here\]](#).

Reconnecting Communities Pilot (RCP) Program **NOFO**

USDOT announces a notice of funding opportunity on July 3rd for more than \$600 million available for capital construction and community planning grants. Applications are due by September 30th. Potential applicants who are interested but are not prepared to submit funding requests within 90 days can submit a technical assistance request through the [Reconnecting Communities Institute](#).

Interested applicants can register for an upcoming webinar [\[HERE\]](#).

As well as:

- **Grant Writing Clinics:** August 16 (12:00-5:00 p.m. ET; [register here](#)) and September 13 (12:00pm-5:00 p.m. ET; [register here](#))
- **Office Hours:** July 25 (12:00pm-6:00 p.m. ET; [register here](#)), August 22 (11:00 a.m.-6:00 p.m. ET. [register here](#)), and September 16 (11:00 a.m.-6:00 p.m. ET; [register here](#))

For more information, please view the [RCI Resource Library](#) or contact RCI at RCI@dot.gov.

Public Transportation Post-Award Webinar

DRPT will host a post-award webinar for all public transit, MPO, and commuter assistance grant recipients on Tuesday, August 13, 2024 at 10:30 am EST. Interested parties can register [\[here\]](#).

Tri-Cities MPO Policy Committee Meeting
August 8, 2024
VDOT Richmond District Updates

Commonwealth Transportation Board (CTB)

- [July 2024 Draft Workshop Minutes](#)
 - FY24 Project Development and Project Delivery Results
 - Powhite Parkway Project – Location Decision Introduction
- [July 2024 Draft Action Meeting Minutes](#)
 - Approved the Revised State of Good Repair Prioritization Process
 - Approved the FY24-29 Six-Year Improvement Program Transfers for May 18, 2024, through June 14, 2024 (SYIP Allocation Transfer Threshold Report)
 - Authorized the Issuance and Sale of Commonwealth of Virginia Federal Transportation Grant Anticipation Revenue Notes, Series 2024
 - Approved Federal Safety Performance Targets for Calendar Year 2025
- [CTB – Next Meeting](#) (Salem District)
 - No Workshop or Action Meeting in August
 - Workshop Meeting on September 17 at 9:00 am
 - Action Meeting on September 18 at 8:30 am

Funding & Programming Activities*

- [SMART SCALE – Round 6](#) (FY26 – FY31 SYIP)
 - Full applications closed on August 1st. Thank you all for the work you have put in on your full applications over the last few weeks!
 - We received 68 applications from Richmond District applicants.
 - We received 13 applications from applicants in the Tri-Cities MPO area.
 - Upcoming SMART SCALE Milestones:
 - September 1st – Resolutions from MPOs Due
 - September 16th – Applicants approve all State's Understanding of Project Scope (SUPS)
- [Six-Year Improvement Program \(SYIP\) Development](#)
 - The final SYIP was presented and approved by the CTB at the June Board meeting.
 - The [Live FY26-31 SYIP](#) is now available.

Please reach out to Sarah Rhodes (srhodes@VDOT.Virginia.gov) for assistance.

(*[Summary of Various VDOT Transportation Funding Programs](#) & [Biennial Programming Schedule](#))

Key Projects / Announcements

- [Fall Line](#)
 - VDOT Design-Build Packages
 - DB#1 (Holly Hill Rd to Walder Ln; includes Chickahominy River crossing, UPC 121374)
 - Under construction. DB is progressing on the northern section of the trail and is working on the Chickahominy River.
 - DB#2 (Patton Park to W Hundred Rd/Chester Linear Park, UPC 121511)
 - Design Public Hearing was held on June 18, 2024.
 - Request for Proposals (RFP) advertisement is anticipated for September 2024.

Upcoming Public Hearings/Citizen Information Meetings ([Calendar](#))

- There are currently no Public Hearings or Willingness to Hold Public* Hearings scheduled in the Tri-Cities MPO study area.

*Willingness to Hold a Public Hearing: A public hearing is held if a written request is made and contact by VDOT cannot resolve the questions and concerns.

ATTACHMENT 2

Tri-Cities Area Metropolitan Planning Organization Resolution Approving the TCAMPO Public Participation Plan Update

WHEREAS, the Tri-Cities Area Metropolitan Planning Organization (TCAMPO) is required by federal law to create and adopt a Title VI and public participation plan; and

WHEREAS, staff were tasked with creating a new Title VI and public participation plan in fiscal year 2024;and

WHEREAS, staff determined both plans need to updated at the same time; and

WHEREAS, the draft Public Participation Plan Update (PPP) was developed with input from TCAMPO members, VDOT, DRPT, FHWA and FTA; and

WHEREAS, a 45-day public comment period and public hearing were advertised, and resources were provided to help the public understand the draft plan; and

WHEREAS, no adverse public comments were received; and

WHEREAS, the draft PPP was endorsed by the Technical Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the Tri-Cities Area Metropolitan Planning Organization Policy Committee hereby adopts the Public Participation Plan Update for implementation.

Upon a motion by _____(_____) with a second by _____(_____) and carried by a voice vote the motion was adopted on September 12, 2024 with ____ voting aye, ____voting nay, and ____ abstaining.

T.J. Webb, Chair,
Tri-Cities Area Metropolitan Planning Organization

September 12, 2024

Ronald D. Svejkovsky, Secretary
Tri-Cities Area Metropolitan Planning Organization

Tri-Cities Area Metropolitan Planning Organization
Resolution Approving the Crater PDC Title VI Nondiscrimination Plan

WHEREAS, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in any program or activity receiving Federal Funds; and

WHEREAS, the Tri-Cities Area Metropolitan Planning Organization (TCAMPO), as part of the Crater Planning District Commission (Crater PDC) commits to assure that no person shall, on the grounds of race, color, national origin, gender, or abilities be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the execution of TCAMPO, as part of the Crater PDC programs and activities, regardless of the funding source; and

WHEREAS, the Title VI responsibilities of the TCAMPO, as part of the Crater Planning District Commission includes methods of administration, outlined in the Crater Planning District Commission Title VI Nondiscrimination Plan, that provide a reasonable guarantee of Title VI compliance; and

WHEREAS, the TCAMPO, as part of the Crater PDC receives federal funds and uses said funds to support regional organizations, projects, and programs including the TCAMPO; and

WHEREAS, a 45-day public comment period was advertised, and resources were provided to help the public understand the draft plan; and

WHEREAS, no adverse public comments were received; and

WHEREAS, the draft Title VI Nondiscrimination Plan was endorsed by the Technical Advisory Committee.

WHEREAS, the TCAMPO, as part of the Crater PDC, as well as its members and its committees as representatives and members of the TCAMPO, as part of the Crater PDC, are hereby obligated to adhere to the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT the TCAMPO, as part of the Crater Planning District Commission does hereby duly adopt the Crater Planning District Commission Title VI Nondiscrimination Plan, which shall replace all previous Title VI plans.

Upon a motion by _____(_____) with a second by _____(_____) and carried by a voice vote the motion was adopted on September 12, 2024 with ____ voting aye, ____voting nay, and ____ abstaining.

T.J. Webb, Chair,
Tri-Cities Area Metropolitan Planning Organization

September 12, 2024

Ronald D. Svejkovsky, Secretary
Tri-Cities Area Metropolitan Planning Organization

Monument Professional Building
1964 Wakefield Street
Petersburg, VA 23805

CRATER PLANNING DISTRICT COMMISSION

Phone: 804.861.1666
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craterpdc.org

County of Charles City
County of Chesterfield

City of Colonial Heights
County of Dinwiddie

City of Emporia
County of Greensville
City of Hopewell

City of Petersburg
County of Prince George

County of Surry
County of Sussex

Ron Svejksky
Secretary, Tri-Cities MPO

Phone: (804) 861-1666

September 6, 2024

Reconnecting Communities Pilot Program
Attn: RCN Program Staff
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Subject: Letter of Support for the Reconnecting Communities Grant Application for the Appomattox River Trail

Dear RCN Program Staff/RCP Grant Reviewer:

This letter is submitted to express the Tri-Cities Area Metropolitan Planning Organization (TCAMPO) support on the Reconnecting Communities Grant Application for the planning and feasibility studies for the approximately six-mile section of the Appomattox River Trail that would connect the City of Hopewell (from existing bike lanes on River Rd at Atwater Park) to Prince George County at the Petersburg National Battlefield (Eastern Front Visitor Center- existing parking and trail system). This section of trail would also pass by the Appomattox River Regional Park and connect to Ft Gregg-Adams (via the battlefield). This section of trail would cross three (3) transportation barriers – I-295, Temple Ave, and Norfolk Southern railroad tracks.

Planning and completion of this section of the Appomattox River Trail would support our community by providing recreation and alternative transportation options on the Appomattox River Trail that will benefit many community members and Soldiers, and families living in the area. Establishing a trail on perpetually protected open space is a tool that will benefit the quality of life for the community. The application is submitted to request funding to complete planning efforts either in whole or part for the 6.5-mile section of the ART through Prince George County and making a direct connection to Fort Gregg-Adams, Virginia (FGAV) and the Petersburg National Battlefield. (2.2 miles are directly adjacent to FGAV) and the City of Hopewell. Prince George County will be the administrating agency, with FOLAR as a sub-recipient to manage the project.

Thank you for your time and consideration of our partnership and support for this project as it relates to the Appomattox River Trail.

Sincerely,

Ron Svejksky