

TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE
Meeting Agenda

Petersburg Multi-Modal Station
100 West Washington Street
Petersburg, Virginia
June 22, 2023
4:30 PM

Meeting Type: ☐ Annual
X Regular
☐ Special (Called)

Microsoft Teams Link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 271 379 644 407

Passcode: UaPin3

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Voting and Non-Voting Member Invitees:

Chesterfield County	Kevin Carroll
City of Colonial Heights	John Wood
Dinwiddie County	William Chavis
City of Hopewell	John Partin, Chair
City of Petersburg	Samuel Parham, Vice Chair
Prince George County	T.J. Webb
For the Secretary of Transportation	Dale Totten, P.E.
Petersburg Area Transit	Charles Koonce, Jr.
Crater Planning District Commission	Jay Ellington
FHWA	Steven Minor (non-voting)
FTA	Chelsea Beytas (non-voting)

Staff & Guests Invited:

Crater Planning District Commission	Ron Svejksky, MPO Secretary
VDOT	Mark Riblett

1. Call to Order/Certification of Quorum
2. Welcome
3. Chair's Report
4. Public Comment Period

ADMINISTRATIVE ITEMS:

5. Approval of Agenda **Approval**
6. Approval of minutes from May 11, 2023 meeting – Att. 1 **Approval**

ACTION ITEMS:

7. Final FY24 UPWP – Attachment 2 **Approval by Resolution**

The Draft FY24 UPWP was put onto our website, link [here](#).

As noted in earlier meetings, the largest task (Task 5) is the Multimodal Transportation Plan (bicycle, pedestrian, transit) which will be developed by consultants and MPO staff. This document will build upon the various plans already completed by the localities and by the State agencies. We are applying for the non-federal waiver from FHWA and FTA for this Plan (to be cautious, the funding tables in the FY24 UPWP assume we do not get the waiver).

The Draft FY24 UPWP was put out for the 30-day public review on May 12 (to run until June 13); there were no comments.

TAC recommends approval.

Action requested: Policy Committee approves the Final FY24 UPWP by resolution (**Attachment 2**).

8. 2017-2050 Socio-Economic Data Report – Att. 3 **Approval by Resolution**

MPO staff and the localities and Fort Gregg-Adams have been working hard to project to Plan Year 2050 the population, household, group quarters, housing units, autos, K-12 enrollment, College enrollment, and retail/non-retail employment by TAZ. The Methodology Summary is included in **Attachment 3**. The full *2017-2050 SE Data Report* (based on the locality meetings/updates and the 2017 QA/QC) is on our webpage, [link](#).

Many thanks to the localities and Fort Gregg-Adams for their hard work as we update this important first step (with RRTPO) in our developing *Plan2050* and RRTPO developing *ConnectRVA2050*.

TAC recommends approval.

Action requested: *Policy Committee approves the 2017-2050 Socio-Economic Data Report by resolution (Attachment 3).*

9. Election of Officers for FY24 **Election**

As per the Bylaws, the Chair and Vice Chair (from the localities) rotate alphabetically each year.

For FY23, Mayor John Partin of Hopewell served as Chair and Mayor Samuel Parham of Petersburg served as Vice Chair. For FY24, the Policy Committee member from Petersburg would serve as Chair and the Policy Committee member from Prince George would serve as Vice Chair.

Action requested: *Policy Committee by vote formally elects Chair and Vice Chair for FY24, starting July 1, 2023.*

INFORMATION ITEMS:

10. FY23 UPWP Amendments for Sec 5303 – Attachment 4 **Information**

Due to higher-than-expected expenses in Q3 for the transit portion of the FFY 2024-27 MTIP development (and less than expected expenses for Task 3 (Long- and Short-Range Planning)), we need to transfer a portion of Sec 5303 funds

(\$11,000) from Task 3 to Task 2 (Programming) and \$1,000 from Task 3 to Task 1 (Administration). **Attachment 4** shows the proposed transfers, which do not affect the total FY23 Sec. 5303 allocation. Also, according to DRPT, this is an administrative action since the overall budget has not changed.

11. DRPT Report **Information**

12. VDOT Report **Information**

13. Upcoming **Information**

FYI, the July round of TAC and Policy Committee meetings will be cancelled as per custom, and we will resume August 10.

14. Other Business

15. Next meeting

Thursday, August 10, 2023, 4:30 p.m. at the PAT Multimodal Station

16. Adjournment

ATTACHMENT 1

TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE
DRAFT Meeting Minutes

Petersburg Multi-Modal Station
100 West Washington Street
Petersburg, Virginia
May 11, 2023
4:30 PM

Meeting Type: ☐ Annual
X Regular
☐ Special (Called)

Microsoft Teams Link:

Voting and Non-Voting Members Present:

Chesterfield County	Kevin Carroll
City of Colonial Heights	John Wood
Dinwiddie County	William Chavis
City of Petersburg	Samuel Parham, Vice Chair
Prince George County	T.J. Webb
For the Secretary of Transportation	Dale Totten, P.E.
Petersburg Area Transit	Charles Koonce, Jr.
Crater Planning District Comm.	Jay Ellington

Voting and Non-Voting Members Absent:

City of Hopewell	John Partin, Chair
FHWA	Steven Minor (non-voting)
FTA	Chelsea Beytas (non-voting)

Others Present:

Crater Planning District Comm.	Ron Svejkovsky, MPO Secretary
Chesterfield County	Barb Smith
City of Petersburg	Reggie Tabor
VDOT	Mark Riblett
VDOT	Liz McAdory (online)
VDOT	Sarah Rhodes (online)
VDOT	Jim Ponticello (online)
VDOT	Dan Grinnell (online)
DRPT	Daniel Wagner (online)
PlanRVA	Ken Lantz (online)

1. Call to Order/Certification of Quorum

In the absence of Chair Partin, Vice Chair Parham chaired the meeting. The meeting was called to order at 4:33 p.m. A quorum was present.

2. Welcome

Vice Chair Parham welcomed the members and guests.

3. Chair's Report

There was nothing to report.

4. Public Comment Period

Wendy Austin from FOLAR thanked the MPO for its support and applications for the SMART SCALE trail-related projects and asked that the CTB-selected projects be timed to coincide with the Fall Line Trail Southern Section construction.

ADMINISTRATIVE ITEMS:

5. Approval of Agenda

Approved

Mr. Chavis moved, and Mr. Webb seconded the motion to approve the agenda. The motion was approved unanimously.

6. Approval of minutes from April 13, 2023 meeting – Att. 1

Approved

Mr. Wood moved, and Mr. Carroll seconded the motion to approve the minutes of the April 13, 2023 meeting. The motion was approved unanimously.

ACTION ITEMS:

7. FFY 2024-27 MTIP and Conformity Assessment – Att. 2

Approved by Resolution

Mr. Svejksky noted that these two Draft documents were in the MPO webpage, link [here](#).

Mr. Svejksky added that the 30-day public review of the DRAFT FFY 2024-27 MTIP and Conformity Report was completed. We had an extensive public advertising campaign, and the Public Comment period was advertised in the Time-Dispatch, Progress-Index, Richmond Free Press, the TCAMPO MPO Facebook page and webpage, and the RideFinders webpage. Hard copies were placed in local libraries. The MPO also placed Facebook/Instagram ads, resulting in 230 clicks from our Facebook and Instagram ads to the webpage with the Draft MTIP and

Conformity Assessment. We also had 320 hits on the TCAMPO website (where these documents were located) in March and April.

Mr. Svejksky noted that TAC recommends approval of the FFY 2024-27 MTIP and the Conformity Assessment.

Mr. Webb moved, and Mr. Carroll seconded the motion to approve the FFY 2024-27 MTIP and Conformity Assessment by resolution (the resolution is Attachment 2). The motion was approved unanimously.

8. DRAFT FY24 UPWP For Public Review

Approved for Public Review

Mr. Svejksky noted that the Working Draft FY24 UPWP was reviewed by VDOT, DRPT, FHWA, and FTA and a few minor changes were made. The Draft FY24 UPWP was put onto our website, link [here](#).

Mr. Svejksky added that as noted in earlier meetings, the largest task is the Multimodal Transportation Plan (bicycle, pedestrian, transit) which will be developed by consultants and MPO staff. This document will build upon the various plans already completed by the localities and by the State agencies. We are applying for the non-federal waiver from FHWA and FTA for this Plan (to be cautious, the funding tables in the Draft FY24 UPWP assume we do not get the waiver).

Mr. Svejksky noted that TAC recommends the Draft FY24 UPWP be put out for the 30-day public review (from May 15-June 14). The Final UPWP will be approved by the Policy Committee on June 22, 2023.

Mr. Webb moved, and Mr. Carroll seconded the motion approving the Draft FY24 UPWP be put out for public review. The motion was approved unanimously.

9. Final FY24-29 STBG/CMAQ/CRP Allocations – Att. 3

Approved by Resolution

Mr. Svejksky noted that VDOT completed scoring the CMAQ/CRP applications in late March. The STBG (RSTP) scoring was completed the first week of May. TAC reviewed the scores and resulting MPO Staff recommendations and then TAC recommended the final allocation strategy.

Mr. Svejksky added that, as noted last month, the Ashland St Extension project (UPC 109265) scope was reduced and its estimate updated, resulting in additional STBG funds available for new STBG projects.

Mr. Svejkovsky noted that **Attachment 3** includes:

- A summary of the allocations strategy with the scoring and TAC recommendations for new project applications (printed in bold green).
- The CMAQ and STBG/RSTP scoring worksheets.
- The resolution approving the final allocations tables (*note: the finalized CMAQ/CRP and STBG/RSTP allocation tables were sent to the Policy Committee in a separate email before the Policy Committee meeting*).

Mr. Svejkovsky expressed his many thanks to the localities and to Larry Hagin and the Richmond District staff.

Mr. Svejkovsky also informed the Policy Committee that at its May 5, 2023, meeting, the TAC discussed the need to further discuss the possibility of leveraging STBG and or CMAQ funds in the next SYIP for Round 6 of SMART SCALE. The Hopewell and Colonial Heights staff had been asked earlier by MPO staff to submit their key projects for the STBG scoring system this year as a possible way to come up with leveraging options for Round 6 of SMART SCALE. The TAC and MPO staff will further discuss this in the Fall and report back to the Policy Committee.

Mr. Wood moved, and Mr. Chavis seconded the motion to approve the Final STBG, CMAQ, and CRP Allocations for the FY24-29 SYIP by resolution. The motion was approved unanimously.

INFORMATION ITEMS:

10. DRPT Report

Information

Daniel Wagner gave the DRPT monthly report (attached to these minutes)

11. VDOT Report

Information

Dale Totten gave the VDOT monthly report (attached to these minutes)

12. Upcoming

Information

Mr. Svejkovsky noted that these agenda items are coming up:

June 2:

- Recommend the Policy Committee approve the *SE Data* (2017-2050)
- Recommend the Policy Committee approve the *FY24 UPWP*
- Election of Officers for FY24

Mr. Svejksky also noted that the July round of TAC and Policy Committee meetings will be cancelled as per custom, and we will resume August 10.

13. Other Business

14. Next meeting

Thursday, June 22, 2023, 4:30 p.m. at the PAT Multimodal Station

15. Adjournment

Mr. Chavis moved, and Mr. Webb seconded the motion to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 4:55 p.m.

CTB – March 2023 Meeting Update

- [Workshop Presentations](#)
 - Highway Safety Update
 - Legislative Update
 - U.S. Route 58 Corridor Transportation Revenue Bonds, Series 2023
 - Route 58 is Virginia's longest roadway, stretching from the Atlantic Ocean to the southwest tip of Virginia. It traverses five Virginia Department of Transportation Districts - Hampton Roads, Richmond, Lynchburg, Salem and Bristol.
- [Action Meeting](#)
 - Approved the commemorative naming of the bridge on U.S. Route 60, Midlothian Turnpike, over State Route 288, Located in Chesterfield County as the “Special Agent Michael T. Walter Memorial Bridge”
 - Special Agent Walter was a veteran of the United States Marine Corps and served for 18 years with the Virginia State Police before his untimely death in the line of duty in May 2017. The Virginia State Police wish to honor Special Agent Walter’s years of dedicated service to his country and the citizens of Virginia by requesting this naming.
 - Approved the FY23-28 Six-Year Improvement Program Transfers for January 21, 2023, through February 17, 2023 ([SYIP Allocation Transfer Threshold Report](#))
 - Approved the Addition of Projects to the Revised Six-Year Improvement Program for FY23-28 ([Amendments to the Revised FY23-28 SYIP](#)) (none of the added projects are in the RIC District)

[CTB – Next Meeting](#) (Bristol District)

- Workshop Meeting on April 18 at 9:00 am
- Action Meeting on April 19 at 8:30 am

[SMART SCALE – Round 5 \(FY22 – FY27 SYIP\)](#) - information previously provided in March (no change)

- Project [Scorecards and Staff Recommended Funding Scenario](#) have been presented to the CTB and the public in January 2023
- CTB to develop potential revisions to staff recommended funding scenario between February and April
- Final approval of applications recommended for funding by the CTB is expected prior to July 1, 2023

[Six-Year Improvement Program \(SYIP\) Development](#)

- The development of the FY24-29 Six-Year Improvement Program is underway
- VDOT Six-Year Plan public hearings schedule is available
 - Richmond District Public Meeting is scheduled for Monday, April 24, 2023
 - Formal public comment on projects proposed to be included in the SYIP will be accepted at the meeting
 - Written comments may also be submitted during the meeting, or they may be mailed, e-mailed or submitted through the [online form](#) afterwards until May 24, 2023

The Fall Line

- VDOT Design-Build Packages
 - o DB#1
 - Advertised on December 13, 2022; contract will be awarded this spring
 - Construction is on schedule to begin mid-year calendar year 2023
 - o DB#2
 - Survey and RFP development are underway
 - Advertisement is anticipated for late 2023

Upcoming Public Hearings/Citizen Information Meetings

- VDOT Six-Year Plan Public Hearing – Richmond District, South Chesterfield – Monday, April 24, 2023, at 4:00 p.m.

DRPT Agency Update – April 2023

FY24 Section 5303 Applications

FY24 5303 applications will be available March 1, 2023 on OLGA. Allocations were sent out to MPOs February 23rd. FY24 5303 applications are due May 1, 2023 and MPOs may submit draft versions of their FY24 UPWP with their application until formal adoption by their Boards. If you have any questions, feel free to reach out to your DRPT Transit Planner.

FTA 5305 Federal Waivers

FTA released two Dear Colleague letters, one on March 10, 2023 and one on March 21, 2023, informing of waivers for the non-Federal match for Section 5305 funding, which includes Section 5303 funding to MPOs. DRPT is currently developing additional guidance to allow for modifications to the FY24 5303 applications based on these waivers.

- Under one [waiver](#), the non-Federal match may be waived for eligible Complete Streets planning activities identified in the Bipartisan Infrastructure Law (BIL)
- The second non-Federal match [waiver](#) offers no less than 90% of the Federal share for planning activities that support public transportation access in urbanized or rural areas with a lower population density or lower average income relative to surrounding areas.
 - To demonstrate project eligibility, applicants are encouraged, but not required to use Environmental Protection Administration's Environmental Justice Screening and Mapping Tool, EJScreen, available here: <https://ejscreen.epa.gov/mapper/>.
- All planning activities seeking a lower non-Federal match must be included in the MPO's FY24 UPWP.

If you are interested in seeking a waiver for certain activities, please reach out to your DRPT Transit Planner for further guidance.

Discover Transit Campaign

DRPT is promoting Virginia's transit services this spring and fall, starting April 17, 2023. We will be hosting a webinar on April 6, 2023 to share more about this marketing campaign and the partner marketing toolkit. Information includes what the Discover Transit marketing initiative is, its goals, cobranding opportunities, and media placement plan. Promotional materials will be available on the new connectingva.org site. For more information, please contact Miriam Foster (Miriam.foster@drpt.virginia.gov).

Date: April 6, 2023

Time: 2:00p.m. - 3:00p.m.

Registration Link: <https://events.gcc.teams.microsoft.com/event/82a9a77c-b1ed-40b5-aaf5-f141b8e064ec@620ae5a9-4ec1-4fa0-8641-5d9f386c7309>

Funding Opportunity: Charging and Fueling Infrastructure Discretionary Grant Program

New competitive grant program created to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure in places people live and work in addition to along designated Alternative Fuel Corridors (AFCs). The program provides two funding categories: (1) Community Charging and Fueling Grants (Community Program); and (2) Alternative Fuel Corridor Grants (Corridor Program).

The BIL provides \$2.5 billion over five years for this program with up to \$700 million from FFY 2022 and 2023 to strategically deploy EV charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities.

Applications must be submitted electronically through Grants.gov by May 30, 2023. Webinars and more information on the grant program may be found here: [CFI - Environment - FHWA \(dot.gov\)](#).

ATTACHMENT 2

Tri-Cities Area Metropolitan Planning Organization FY24 Unified Planning Work Program Adoption Resolution

WHEREAS, the U.S. Department of Transportation provides financial assistance to public agencies for transportation technical studies; and

WHEREAS, the U.S. Department of Transportation requires approval of regional transportation plans and programs by the Metropolitan Planning Organization (MPO) in accordance with 23 U.S. C. Part 450; and

WHEREAS, the Tri-Cities Area Transportation Policy Committee is the duly designated Metropolitan Planning Organization for the Tri-Cities Area; and

WHEREAS, VDOT, FHWA, and DRPT have reviewed the Draft FY24 UPWP and approved it for public review and MPO approval; and

WHEREAS, the Tri-Cities Area Metropolitan Planning Organization, pursuant to its adopted participation process, has considered public comments received on the FY24 Unified Planning Work Program.

NOW, THEREFORE BE IT RESOLVED, the Policy Committee of the Tri-Cities Area Metropolitan Planning Organization hereby approves the Tri-Cities Area FY24 Unified Planning Work Program.

Upon a motion by _____() seconded by _____(), and carried by a voice vote, a motion was adopted on June 22, 2023, with ___ members voting aye, ___ members voting nay, and ___ members abstaining.

The Honorable John Partin, Chair,
Tri-Cities Metropolitan Planning Organization

Ronald D. Svejkovsky
Secretary, Tri-Cities Metropolitan
Planning Organization

June 22, 2023

June 22, 2023

ATTACHMENT 3

2017-2050 Socio-Economic Data by TAZ Update Methodology (5/30/23)

Population (total, in occupied housing units, in group quarters):

- 2017 Use 2017 locality total for control total (and also corrected for Ft Gregg-Adams Group Quarters population); QA/QC using the 2020 Census by Census Block population (in household and group quarters) for each TAZ
- 2050 Use Weldon Cooper 2050 locality control total (or different number given by the locality), then distribute increased TAZ populations as directed by the locality staff

Housing Units

- 2017 After QA/QC exercise for populations by TAZ above, adjust housing units proportionally using the 2020 Census HU100 QA/QC by Census Block for each TAZ
- 2050 Use Weldon Cooper 2050 locality control total (or different number given by the locality), then distribute taking increased TAZ populations as directed by the locality staff and converting to household units

Households (occupied housing units)

- 2017 After QA/QC exercise for populations by TAZ above, adjust households for each increased population TAZ
- 2050 Use Weldon Cooper 2050 locality control total (or different number given by the locality), then take distributed increased population TAZes and convert to households

Automobiles

- 2017 Use the numbers for 2017 in the 2017-2-45 SE Data Report
- 2050 Multiply the locality 2045 ratio (and rename it 2050) in Table 4 of the *2017-2045 SE Data Report* by the number of households for each TAZ

Grade K-12 Enrollment:

2017 Use the numbers for 2017 in the 2017-2-45 SE Data Report

2050 Multiply the locality 2045 ratio (and rename it 2050) in Table 3 of the *2017-2045 SE Data Report* by the number of households for each TAZ

Colleges

2017 Use the numbers for 2017 in the 2017-2045 SE Data Report

2050 Use the numbers for 2050 in the 2017-2045 SE Data Report

Employment

2017 Use the numbers for 2017 in the 2017-2045 SE Data Report (and as adjusted by the Fort)

2050 Use the numbers for 2017 or 2045 (whichever is larger) from the *2017-2045 SE Data Report* and add any increases as noted by the locality or Fort staff (due to comp plan or economic developments)

**TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION RESOLUTION
APPROVING THE 2017-2050 TRANSPORTATION SOCIO-ECONOMIC DATA REPORT**

WHEREAS, the U.S. Department of Transportation provides financial assistance to public agencies for transportation technical studies; and

WHEREAS, the U.S. Department of Transportation requires approval of regional transportation plans and programs by the Metropolitan Planning Organization (MPO) in accordance with 23 U.S. C. Part 450; and

WHEREAS, the Tri-Cities Area Transportation Policy Committee is the duly designated Metropolitan Planning Organization for the Tri-Cities Area; and

WHEREAS, MPO staff and the localities and Fort Gregg-Adams worked hard to project to Plan Year 2050 the population, household, group quarters, housing units, autos, K-12 enrollment, College enrollment, and retail/non-retail employment in developing the *2017-2050 Transportation Socio-Economic Data Report* and the TAC has reviewed and recommend approval of the Report.

NOW, THEREFORE BE IT RESOLVED, the Policy Committee of the Tri-Cities Area Metropolitan Planning Organization hereby approves the *2017-2050 Transportation Socio-Economic Data Report*.

Upon a motion by _____() seconded by _____(), and carried by a voice vote a motion was adopted on June 23, 2022, with ___ members voting aye, ___ members voting nay, and ___ members abstaining.

The Honorable John Partin, Chair
Tri-Cities Area Metropolitan Planning Organization

Date

Ronald Svejksky, Secretary
Tri-Cities Area Metropolitan Planning Organization

Date

ATTACHMENT 4

TCAMPO

DRAFT FY23 UPWP Amendments

5/22/2023

		PL			SECTION 5303		
		CURRENT BUDGET	CHANGE	AMENDED BUDGET	CURRENT BUDGET	CHANGE	AMENDED BUDGET
Task 1	Administration	\$160,459	\$0	\$160,459	\$35,000	\$1,000	\$36,000
Task 2	Programming	\$50,000	\$0	\$50,000	\$10,841	\$11,000	\$21,841
Task 3	Long and Short Range Planning	\$165,595	\$0	\$165,595	\$86,340	-\$12,000	\$74,340
Task 4	Surveillance and Perf. Measures	\$7,000	\$0	\$7,000	\$2,000	\$0	\$2,000
Task 5	Special Projects	\$0	\$0	\$0	\$0	\$0	\$0
GRAND TOTAL		\$383,054	\$0	\$383,054	\$134,181	\$0	\$134,181