

**TRI-CITIES AREA MPO
POLICY COMMITTEE
Meeting Agenda
Petersburg Multi-Modal Station
100 West Washington Street
Petersburg, Virginia
February 13, 2025, 4:30 PM
Teams ID: 261 850 514 317 Passcode: 9cg2Rz9Q**

1. Call to Order/Certification of Quorum
2. Welcome
3. Chair's Report
4. Public Comment Period

PC ADMINISTRATIVE ITEMS:

5. Approval of Agenda
6. Approval of minutes from the Nov. 14, 2024, mtg. – Att. 1

**Approval
Approval**

PC ACTION ITEMS:

7. CY 2025 MPO Safety Performance Targets – Att. 2
8. MTIP Amendment – Att. 3
9. FY 25 Accomplishments and FY26 Priorities - Att. 4

**Approval
Approval
Approval**

PC INFORMATION ITEMS:

10. DRPT Report
11. VDOT Report

**Information
Information**

Upcoming:

12. Plan2050 Vision
13. Draft STBG/CMAQ Allocation

**Information
Information**

Other Business:

14. Next meeting March 13, 2025, 4:30 pm
15. Adjournment

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TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE
DRAFT Meeting Minutes

November 14, 2024
Petersburg Multi-Modal Station
100 West Washington Street
Petersburg, Virginia
4:30 PM

Meeting Type: ☐ **Annual**
X Regular
☐ **Special (Called)**

Microsoft Teams Link:

Voting Members Present:

Chesterfield County	Kevin Carroll (Vice Chair)
Dinwiddie County	Casey M. Dooley
Prince George County	T.J. Webb (Chair)
For the Secretary of Transportation	Dale Totten, PE
Petersburg Area Transit	Darius Mason
Crater Planning District Commission	Jay Ellington

Members Absent:

City of Colonial Heights	John Wood
City of Hopewell	Janice Denton
City of Petersburg	Samuel Parham

Others Present:

Crater PDC	Ron Svejkovsky
Prince George County	Jeff Stoke
Chesterfield County	Barb Smith (online)
DRPT	Wood Hudson (online)
VDOT	Mark Riblett (online)
VDOT	Sarah Rhodes (online)
VDOT	Nicole Mueller (online)
Port of Virginia	Chris Gullickson (online)

1. Call to Order/Certification of Quorum

The meeting was called to order by Chair Webb at 4:33 p.m. A quorum was present.

2. Welcome

Chair Webb welcomed members and guests.

3. Chair's Report

There was nothing to report.

4. Public Comment Period

There were no public comments.

ADMINISTRATIVE ITEMS:

5. Approval of Agenda

Approved

Mr. Ellington moved, and Mr. Carroll seconded the motion to approve the agenda. The motion was approved unanimously.

6. Approval of minutes from the Sept. 12, 2024 mtg. – [Att. 1](#)

Approved

Mr. Ellington moved, and Mr. Carroll seconded the motion to approve the minutes of the September 12, 2024 meeting. The motion was approved unanimously.

ACTION ITEMS:

7. STBG/CMAQ/CRP Project Application Process – [Att. 2](#)

Approved

Mr. Svejksky noted that on September 12, 2024, TCAMPO, the Policy Committee approved the call for STBG, CMAQ, and CRP (i.e., MPO-funded) projects for the FY26-31 SYIP but also wanted to be sure that our prioritization and allocation process did not mandate the return for reallocation any leveraged MPO funds when the project was ultimately not selected for other grant funding (such as SMART SCALE).

Mr. Svejksky added that MPO Staff agreed to review the [Tri-Cities Area MPO STBG and CMAQ Project Review, Selection, and Funds Allocation Process](#) (adopted September 8, 2022) to assess if it mandates that leveraged STBG and/or CMAQ funds for a project that was not successful for another funding application will go back to the MPO for reallocation. Attachment 2 includes the MPO Staff report reviewing the Process document and recommending two changes to the Process document:

- This language be added to the CMAQ Program Goals subsection:

“CMAQ funds should be used, whenever possible, to leverage other available fund sources to complete a project. This is particularly the case in SMART SCALE projects.” (page 8, subsection I - CMAQ Goals)

- Modify the statements on pages 7 and 10 to:

“At the discretion of the Policy Committee, allocations determined to be surplus may be held in place for seeking additional funds or be returned for reallocation.”

Mr. Svejkovsky added that here are the links to the [STBG](#) and [CMAQ](#) application forms. The new STBG/CMAQ fund applications (i.e., for projects that do not currently have STBG or CMAQ funds on them) are due November 30. Locality and VDOT have been asked to update the schedules and estimates of existing STBG/CMAQ/CRP-funded projects.

Mr. Svejkovsky also noted that after discussion about the current Process, Policy Committee discretion, timing of holding funds on a project, proposed language changes, etc., TAC recommended approval of these two changes.

After a short discussion, Mr. Carroll moved, and Mr. Mason seconded the motion that the Policy Committee approve the above revisions to the Tri-Cities Area MPO STBG and CMAQ Project Review, Selection, and Funds Allocation Process. The motion was approved unanimously.

8. STBG Funds Transfer for UPC 109229 – [Att. 3](#)

Approval by Resolution

Mr. Svejkovsky noted that the Lakeview Road/Branders Bridge Road Roundabout project (UPC 109229) was advertised, and bids came in higher than the engineer’s estimate of \$3,376,415. County Staff has evaluated the bids, and the lowest responsive and responsible bid is \$3,786,300. Additionally, the final billing for utility relocations was received and the cost was almost 2 times more than the original estimate due to increases in material and labor.

Mr. Svejkovsky added that fortunately, the project had built in contingencies that covered a majority of these overages. Chesterfield requests an additional \$200,000 from STBG funds to fund the deficit on the Lakeview Road/Branders Bridge Road Roundabout project and the County therefore can award the project.

Mr. Svejkovsky added that Attachment 3 includes the resolution, updated STBG allocation table, and transfer sheet for the transfer of FY26 \$200k from the STBG Balance Entry to UPC 109229.

Mr. Svejkovsky lastly noted that Chesterfield County, VDOT, and MPO Staff concur with the proposal. TAC recommended approval.

Mr. Carroll moved, and Mr. Ellington seconded the motion that the Policy Committee approve of the funds transfer by resolution. The motion was approved unanimously.

INFORMATION ITEMS:

9. Port of Virginia Update

Information

Chris Gullickson from the Port of Virginia made an online presentation about the Port of Virginia.

10. DRPT Report

Information

Mr. Hudson gave the DRPT monthly report ([Linked Here](#))

11. VDOT Report

Information

Mr. Totten gave the VDOT monthly report ([Linked Here](#))

12. Upcoming

Information

Mr. Svejkovsky noted that these items are expected at the January 9, 2025 meeting:

- CY 2025 Safety Targets Approval
- Update on STBG/CMAQ/CRP process (information)
- Draft FY25 UPWP Accomplishments and FY26 Priorities

13. Other Business

Mr. Svejkovsky noted that this is his final Policy Committee meeting as a Crater PDC employee, and his last day is in late December. Policy Committee members expressed their thanks and wished him well in his retirement.

14. Next meeting

Chair Webb noted that there is no December meeting (as is customary). Therefore, the next meeting will be held Thursday, January 9, 2025, at 4:30 p.m. at the PAT Multimodal Station.

15. Adjournment

Mr. Carroll moved, and Mr. Mason seconded the motion to adjourn. The motion was approved unanimously, and the meeting was adjourned at 5:12 p.m.

ACRONYMS FOR THE NOVEMBER 14, 2024 POLICY COMMITTEE MEETING

STBG (formerly RSTP) – Surface Transportation Block Grant, federal program for Census urban areas (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

CMAQ – Congestion Mitigation and Air Quality program, federal program allocated by population for areas currently or formerly air quality non-attainment (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

CRP – Carbon Reduction Program – a new federal funding program allocated by population, similar to CMAQ (RRTPO and TCAMPO share these funds for the Richmond Urbanized Area).

OIPI – State Office of Intermodal Planning and Investment (is housed in the Secretary of Transportation's Office) – manages "Pipeline" studies, SMART SCALE, VTrans, and Performance measures and targets for Virginia.

CTB – Commonwealth transportation Board, appointed by the Governor, determines Virginia's transportation funding, policy, and programs.

SMART SCALE – CTB's data-driven project funding and prioritization system, applications are made every 2 years.

VTrans – Virginia's Transportation Plan, adopted every 4 years.

UPWP – Unified Planning Work Program, the planning tasks and budgets over the State Fiscal Year. Before preparation of the UPWP document, MPO staff develops an Accomplishments and Priorities List for public review then MPO approval.

Title VI Plan – A Title VI Plan (last adopted by the TCAMPO in 2015) is developed to ensure the Crater PDC and Tri-Cities Area MPO is in compliance with nondiscrimination requirements as outlined in Title 23 CFR and 49 CFR and related laws and to provide specific information on how to file a nondiscrimination complaint. It also provides an overview of Environmental Justice Assessment and Limited English Proficiency (LEP) concepts, definitions of Title VI concepts and associated nondiscrimination acts, and how Title VI and LEP requirements are addressed in the metropolitan transportation planning process.

Public Participation Plan – a Public Participation Plan (PPP) notes how an MPO will work to engage the public in its plans and programs, including with underrepresented groups. A PPP also gives the time frames for public comments for various MPO documents and actions (ex: UPWP, MTIP, and MTP). The last PPP was adopted by the TCAMPO in 2015.

Metropolitan Transportation Plan (MTP) – the MPO's long-range transportation plan, federally required for MPOs to adopt every 5 years. The current plan is *PLAN2045 (adopted in 2022)*, the plan under development is *PLAN2050 (planned for approval in Summer 2026 to match RRTPO's MTP schedule)*.

Attachment 2

February 13, 2025

Mr. Stephen Read, P.E.
State Highway Safety Engineer
Traffic Operations Division
Virginia Department of Transportation
1401 East Broad Street
Richmond, VA 23219

Dear Mr. Read:

The Tri-Cities Area MPO submits this letter to the Virginia Department of Transportation (VDOT) to fulfill the March 2016 FHWA final rulemaking (23 CFR 490) for National Performance Measures for the Highway Safety Improvement Program (HSIP) target setting requirements. The Safety Performance rulemaking requires MPOs to agree to contribute to meeting the State DOT safety targets or to establish safety targets for each of the five safety measures including number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of non-motorized fatalities and non-motorized serious injuries.

By establishing MPO safety targets, we agree to plan and program projects to contribute toward reducing fatalities and serious injuries on the transportation system.

Future Target Annual Percent Changes

The VDOT statewide annual goal percent changes and the projected change in VMT are provided in the following table. Indicate the MPO's plan to adopt the statewide annual goal percent changes to set safety targets or to establish a different methodology.

☒ The MPO plans to adopt the statewide annual goal percent changes

☒ The MPO chooses to set safety targets using a different methodology

Target Description	*Statewide Annual Goal Percent Change	If Different Methodology, Enter MPO Annual Goal Percent Change
Fatalities	0.00%	
Serious Injuries	0.00%	
Non-Motorized Fatalities and Serious Injuries	0.00%	
Vehicle Miles Traveled (VMT)	+2.4%	

*A positive value represents an increase, and a negative value represents a reduction in five-year averages each year from 2023 to 2025

Additional Information on Methodology

Enter data analysis and summary information here if the statewide annual percent changes are not adopted. Other options could include a non-trendline-based analysis or a trendline-based analysis using five-year rolling averages, three-year rolling averages, or annual values.

2025 Safety Performance Targets

The following five-year average target values were calculated using the MPO annual goal percent changes or other methodology:

Target Description	Target Value
Fatalities	19
Fatality Rate	1.109
Serious Injuries	207
Serious Injury Rate	12.794
Non-Motorized Fatalities and Serious Injuries	17

We acknowledge MPO targets are reported to VDOT and will be made available to FHWA upon request. Our 2025 safety targets are submitted for each performance measure on all public roads within 180 days after the VDOT reported its statewide targets, which falls on **February 28, 2025**.

For questions or comments, please contact me at zmumun@craterpdc.org and 804-861-1666.

Respectfully,

Zakari Mumuni, Assistant Director

Tri-Cities Area MPO

Attachment 3

	Previous	FY 2024	FY 2025	FY 2026	FY 2027	Total FY 2024-2027											
MPO name:		TRI-CITIES METROPOLITAN PLANNING ORGANIZATION															
STIP ID:	PAT0001	Title: Operating assistance		Recipient: City of Petersburg/Petersburg Area Transit													
FTA 5307	PAT0001	1,225	1,225	1,225	1,225	FTA 5307	4,900										
FTA 5307(h)						FTA 5307(h)	-										
FTA 5309						FTA 5309	-										
FTA 5310						FTA 5310	-										
FTA 5311						FTA 5311	-										
FTA 5329						FTA 5329	-										
FTA 5337						FTA 5337	-										
FTA 5339						FTA 5339	-										
Federal Stimulus						Federal Stimulus	-										
FTA ADTAP						FTA ADTAP	-										
FTA RTAP						FTA RTAP	-										
Flexible STP						Flexible STP	-										
CMAQ						CMAQ	-										
RSTP						RSTP	-										
Other Federal						Other Federal	-										
State		1,336	1,336	1,336	1,336	State	5,344										
Local		1,225	1,225	1,225	1,225	Local	4,900										
Revenues		394	394	394	394	Revenues	1,576										
Year Total:	-	4,180	4,180	4,180	4,180	Total Funds:	16,720										
Project Change Request Details: The Amendment is to correct the 5307 operating funds for PAT in STIP ID PAT0001 Is to be approved for the February 13th MPO meeting. Provide details of your Modification or Amendment to support the funding changes requested. Example - "Increase (or Decrease) FY25 FTA 5310 by 1,700,000 to 2,300,000 (DRPT will round up in 1,000s and show X,XXX in FY25 FTA 5310); *(If the resulting Increase/Decrease "to" amount does not reconcile with the current DRPT STIP after calculations, we will need to clarify your request.) Example - Move \$250K of FTA 5309 from Prev to FY24 (DRPT will decrease Prev FTA 5309 by \$250K and add it to the current amount in FY24 FTA 5309);							Guide Refer to the current DRPT STIP on our Open Data Portal when requesting TIP changes. DRPT STIP funds are entered in \$1,000s Skip fund rows that are not relevant to the project. If this is an Amendment attach a resolution with your submission. If this is a Modification attach an approval with your submission. Please do not insert additional funding source names. Please do not color code your entries. Use Other Federal for Federal fund sources that are not listed here. Enter STBG as RSTP Enter CARES/CRRSAA/ARP as Federal Stimulus <table border="1"> <thead> <tr> <th colspan="2">Transit-FTA Project/Phase Cost Increase Thresholds for Amendments</th> </tr> <tr> <th>Approved STIP Project TEC</th> <th>Estimate Increase Requiring Amendment</th> </tr> </thead> <tbody> <tr> <td>Up to \$2,000,000</td> <td>>100%</td> </tr> <tr> <td>>\$2,000,000 to \$10,000,000</td> <td>>50%</td> </tr> <tr> <td>>\$10,000,000</td> <td>>25%</td> </tr> </tbody> </table>	Transit-FTA Project/Phase Cost Increase Thresholds for Amendments		Approved STIP Project TEC	Estimate Increase Requiring Amendment	Up to \$2,000,000	>100%	>\$2,000,000 to \$10,000,000	>50%	>\$10,000,000	>25%
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County of Charles City
County of Chesterfield

City of Colonial Heights
County of Dinwiddie

City of Emporia
County of Greensville
City of Hopewell

City of Petersburg
County of Prince George

County of Surry
County of Sussex

Tri-Cities Metropolitan Planning Organization Resolution Approving Revision of the FFY 2024-2027 Metropolitan Transportation Improvement Program to Amend FY25 PAT Projects

WHEREAS, The Tri Cities MPO has a Transportation Improvement Program (TIP) for Fiscal Years 2024-2027 which was adopted on May 11, 2023: and

WHEREAS, the Petersburg Area Transit has requested to amend the following items:

1. PAT0001- Operating Assistance

WHEREAS, the public comment period of the 2024-2027 TIP to amend projects listed above began on January 30, 2025 and ended on February 13, 2025 and;

WHEREAS, A public hearing to add STIP ID's listed above was held on February 13, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Tri-Cities Area Metropolitan Planning Organization's FFY 2024-2027 Metropolitan Transportation Improvement Program be amended to reflect the project's design, concept, scope, and schedule.

Adopted by the Policy Committee at its meeting on February 13, 2025

Upon a motion by (_____) with a second by (_____)
and carried by a voice vote a motion was adopted on February 13, 2025 with _____ members voting
aye, _____ members voting Nay, and _____ members abstaining.

T. J. Webb, Chair,
Tri-Cities Area Metropolitan Planning Organization

Zakari Mumuni, Secretary
Tri-Cities Area Metropolitan Planning Organization

Attachment 4

FY25 Accomplishments

- Formally kicked off *Plan2050* including extensive public participation process and data (adopt in late FY26)
- Completed Multimodal Plan (bicycle/pedestrian/transit), particularly for equity
- Amended the *FFY 2024-27 Metropolitan Transportation Improvement Program* as needed.
- Completed submission of three Round 6 SMART SCALE Applications
- Completed applications assistance etc. for Round 6 of SMART SCALE
- Hired new Assistant Transportation Director (Zakari Mumuni)
- Retirement of Transportation Director (Ron Svejksky)
- Adopted MPO 2025 Safety Performance Targets
- STBG/CMAQ/CRP new applications and allocations for FY26-30 SYIP
- Approved funds transfer for STBG/CMAQ/CRP projects
- Boosted its GIS and data portal for its members and public.
- Completed and approved the *FY26 UPWP*

Priorities for FY26 UPWP

- Completion and adoption of *Plan2050*
- Adoption of *FFY 2027-30 Metropolitan Transportation Improvement Program (MTIP)*
- Amend the *FFY 2024-27 Metropolitan Transportation Improvement Program* as needed.
- Conformity process for *PLAN2050* and *FFY 2027-30 MTIP*
- Participate in studies, such as Pipeline and STARS studies as selected by VDOT and APP study by DRPT
- Submit preapplications for SMART SCALE Round 7 (due March 2026)
- Update *Congestion Management Process* (last updated in 2016)
- Complete and approve the *FY27 UPWP*
- Boost its GIS training and data portal for its members and public.

While not included in the UPWP, the MPO would request that VDOT study:

- the Prince George County section of the Appomattox River Trail.
- Rt 460 Safety study (was requested during Relocated 460 scope downgrade)
- I-95/Roslyn (Southpark) interchange (previous Chapter 527 study)
- New bike/ped bridge between Petersburg Pocahontas Island and the overlook in Colonial Heights using historic abutments.